

DEPARTMENT OF THE ARMY

HEADQUARTERS FORT MONROE

FORT MONROE, VIRGINIA 23651

FM Regulation 210-3

18 MAY 1981

**Installations
POST POLICE AND GRASS MOWING**

1. **PURPOSE.** This regulation outlines policy and responsibility for the appearance and general upkeep of the post.

2. **GENERAL.**

a. The objective of this regulation is to provide for the highest standards of police and appearance of the post in keeping with customs of the service and sanitation requirements.

b. The cleanliness and general appearance of Fort Monroe is a responsibility of each individual, military and civilian, who is assigned, resides at, or visits Fort Monroe. The indiscriminate dumping or otherwise disposing of trash, paper, and refuse in other than designated receptacles indicates a lack of regard for others, constitutes a violation of orders, and will subject offenders to appropriate disciplinary action.

c. In multiple unit quarters, including Wherry Housing, occupants of the building have responsibility for the cleanliness and appearance of the building and adjacent grounds.

3. **RESPONSIBILITY.**

a. Office Buildings, Shop Warehouses, HQ Fort Monroe. The Deputy Chief of Staff Section/Activity to which a building, shop or warehouse is assigned is responsible for the police of the grounds, including parking lots adjacent to the facility. In some instances the number or category of personnel available may warrant an exemption from this requirement, in which case a request will be submitted in writing to the Post Commander.

b. Wherry Housing Occupants. Occupant is responsible for:

- (1) Mowing of lawn.
- (2) Trimming of hedges and shrubbery.
- (3) Edging of lawns along curbs and sidewalks.
- (4) Police of paper and trash.
- (5) Raking leaves.
- (6) Trimming of grass along fences, around trees, hedges, shrubs, and signs.

*This Regulation supersedes Regulation 210-10, including Change 1, HQ Fort Monroe, 4 Oct 77.

18 MAY 1981

(7) Police of halls, stairways, basements and furnace rooms.

(8) Bag or wrap all garbage to be deposited in trash cans.

c. Government Quarters Occupants.

(1) Trimming hedges and shrubbery.

(2) Edging of lawns along curbs and sidewalks.

(3) Police of paper and trash.

(4) Raking of leaves.

(5) Trimming of grass along fence, around trees, hedges, shrubs and signs.

(6) Police of halls, stairways, basements and furnace rooms.

(7) Bag or wrap all garbage to be deposited in trash cans.

d. Unit Commanders.

(1) In addition to the police of the immediate area surrounding all assigned buildings, units are responsible for the police and grass mowing of a designated area indicated in maps which are furnished separately. Unit commanders will schedule a daily "Police Call" and prescribe the attendance of an appropriate number of individuals to insure their respective areas are properly maintained.

e. Facilities Engineer.

(1) Responsible for all grass and weed cutting except that which is shown on separate map as unit grass cutting and police responsibility.

(a) Unit police and grass mowing designated on original maps issued.

(b) Police in immediate vicinity of office buildings, shops, and warehouses.

(c) Mow all grass areas except around family quarters.

(2) Edge grass along curbs, sidewalks, and retaining timbers in parking lots.

(3) Trim hedges and shrubs.

(4) Trim grass around base of shrubs, hedges, trees, sign posts, fire plugs, utility poles and edge of buildings.

(5) Rake and load on trucks, leaves and other debris generated by post engineers to be hauled to Post dump.

18 MAY 1981

FM Regulation 210-3

- (6) Cut weeds and high grass in areas which cannot be mowed.
- (7) Empty all trash cans on beach and seawall extending from entrance to Ft Monroe on McNair Drive to Officers' Club. Provide HHC, USATRADO & Ft Monroe transportation to haul debris from beaches along seawall on as needed basis.
- (8) Provide men and equipment to collect garbage, trash and refuse from designated pickup points (Wherry Housing excluded).
- (9) Provide street (gutter) cleaning, on a scheduled basis, with mechanized equipment.
- (10) Provide men and equipment for semiannual (generally March and October) pruning of trees, hedges, and shrubbery.
- (11) Provide men and equipment to mow grass and cut weeds, on a scheduled basis, in areas designated in map furnished separately.

4. GENERAL. As this regulation is long term in duration and provides only general guidance for police and grass mowing responsibilities, it is not considered appropriate to include those areas with constantly changing and specific police and grass mowing responsibilities. These areas will be published as Appendixes to this regulation.

The proponent agency of this regulation is the POST COMMAND SERGEANT MAJOR. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to Cdr, Ft Monroe, ATTN: ATZG-CSM, Ft Monroe, Virginia 23651.

FOR THE COMMANDER:

Billy W. Morris
BILLY W. MORRIS
2LT, AGC
Adjutant

DISTRIBUTION:
HQ Fort Monroe
A & B
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H1

APPENDIX A

POLICE AND GRASS MOWING
RESPONSIBILITY FOR FORT MONROE

- A-1. USACC Agency - Police area from Chamberlin Hotel Road to include Continental Club parking lot, complete to waters edge, including piers and surrounding areas of the piers.
- A-2. HHC - Police area extending north from Tidball Road between and including both sides of McNair Drive and Frank Lane to Qtrs 129, and right on Ingalls Road, covering area between Ingalls Road and McNair Drive to Main Gate. Ingalls Road, beginning at Reeder Circle, to include around Post Office and Perry House. Fenwick Road at Post Office to Officers' Club. Patch Road from Murray Street to Fenwick Road. Sherwood Park and St. Mary's Church. Mow grass North Gate to East Gate sally ports. Police around Bldg 77, Fire Station, around and inside Cannon Park, at the moat fence alongside the YMCA, front entrance of the YMCA, to include all grassed areas, and the YMCA parking lot. Police and maintain the moat in a high state of appearance, free of debris, trash, etc. Police around Bldg 139. Police all piers daily, to include Saturday, Sunday, and holidays. Police beach areas extending from Engineer Pier to Officers' Club. (See DFE Responsibilities for hauling heavy debris from beach area). Police Recreation Area and around Battery Church along Fenwick Road.
- A-3. DPTSEC - Police around Bldg 27, 27A, 80 and parking lots around Bldg 80.
- A-4. TRADOC PAO - Assist DPTSEC in policing Bldg 27.
- A-5. PHOTO LAB/MILPO - Police around Bldgs 97, 98, 99, 173, 174, 175, 176, Education Center, around Battery DeRussey, playground adjacent to Bldg 175, and along Fenwick Road from Battery DeRussey to soccer field adjacent to Bldg 95. Police around outside of ball field adjacent to Bldg 99, and soccer field alongside Bldg 95.
- A-6. DPFO - Police around Bldgs 59, 135 (including parking lots), northeast along both sides of Patch Road to Bldg 261, right to Bldg T-251, right to Bldg T-247, and right to Bldg T-265, to include all buildings in this area.
- A-7. MOTOR POOL - Police around Bldg 56, 57, T-100, 243 and Motor Pool area. Along Patch Road from STOP sign at moat walk to underground culvert at Griffith Street.
- A-8. CHAPEL CENTER - Police around Chapel (Bldg 166), in front of Chapel Center, and Chapel of the Centurion. Police along Matthews Lane and Bernard Road, from and to both Ruckman Road intersections.

18 MAY 1981

FM Regulation 210-3

A-9. PRINTING PLANT - Police around Printing Plant (Bldg 183) to Chamberlin Garage, along fence extending on both sides of the commissary entrance, and guardrail along Chamberlin Hotel parking lot. Police around Yacht Club, pier and all adjacent areas.

A-10. HEALTH CLINIC - Police from Reeder Circle, south between Ingalls Road and Murray Street, and moat walk up to Cannon Park. Excluding family quarters, police around Bldg 82 and parking areas.

A-11. TUSCAB - Police entire top of moat from Main Sally Port to North Gate. Police area around Bldgs 105, 5, 10, 86, 7, 159, T-70, 6, 85, 46, Main Sally Port, sally port walkways, and inner moat Parade Field and empty all trash cans. Also police around Bldgs 49, 23, 53, 117, T-24, 9, 47, 105A, 453, 209, 217, T-474, and T-25.

A-12. 560th MP CO - Police from M.P. Company (Bldg 87), to bridge on Mercury Blvd., and going up to Phoebus Bridge. Police between Ingalls Road and railroad tracks, extending to and including Reeder Circle; also police around Bldgs T-184 and T-192. Police between Mill Creek and railroad tracks, along Engineer Yard fence to Patch Road, east on Patch Road to Fenwick Road to Navy Tower (Bldg 1018) between Fenwick Road and Gulick Drive, north to end of Gulick Drive. Police around BOQ (T-59) and adjacent areas.

A-13. 72nd TCF - Police around Bldg T-247, from end of Walker Airfield to Fenwick Road, north to Air Force Radar Site and Hanger.

A-14. DIO - Police around Bldg T-229 and T-104, inside DFE Compound (Bldgs T-181 and T-195).

A-15. REC SVCS - Police all Rec Services ball fields, fences and Bldgs, to include T-191, T-192, 246, 248, 41 and Bowling Alley (Bldg 201), including parking lot. Police Dog Beach areas extending from the Air Force Radar Site to end of Dog Beach. Police picnic areas, both at Dog Beach and across Fenwick Road from Officers' Club. Police in and around all tennis courts, soccer fields, and swimming pools, to include mowing grass or making necessary coordination with the Engineers for mowing.

A-16. DFE - Police and mow all areas of Engineers Compound, T-105 and T-171. Mow grass around Bldg 37. Provide Weedeaters to USACC, HHC, and TUSCAB for use on slopes of the moat. Cut all grassy areas on top and outer sides of the moat. Cut grass at inner Parade Field, includes all trimming and hedging. (See Para 3 for other responsibilities).

A-17. MILPO - Assist Photo Lab with areas referenced in A-5.

A-18. SEBQ - Bldg T-58 - Police around Bldg and parking lot.

A-19. DGST - Police around Bldgs 161, 181, 73, 11 and parking lot behind Bldg 11, commissary parking lot, including inside of fence.

18 MAY 1981

- A-20. EXECUTIVE SERVICES - (VOQ) - Police around VIP Quarters (Armistead Hall).
- A-21. EXECUTIVE SERVICES - (CMD GP) - Police areas surrounding Bldg 37.
- A-22. DCSCD - Police areas surrounding Bldgs 83, 134, and 138.
- A-23. DCSDOC - Police area surrounding Bldg 133.
- A-24. DCSPAL - Police area surrounding Bldgs 163 and 100.
- A-25. DCSROTC - Assist Motor Pool in policing area surrounding Bldg 56.